**The James Family Continuing Education Foundation**

**P.O. Box 2376, Leesburg, VA 20177**

**SCHOLARSHIP APPLICATION FORM**

NOTE: Please type or print DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section I -- Scholarship Fund Criteria**

Students eligible for this award are current high school seniors meeting all requirements to graduate with a diploma or GED equivalent within Loudoun, Prince William and Fairfax Counties. Recipient should have at least a 2.75 or above GPA. Recipient must be seeking further education through college, vocational trade, or apprenticeship. Some emphasis may be placed on financial need. Approved funds received may be used for tuition, academic or testing costs, books, and any associated trade school tools deemed necessary for the field of choice. Students may apply for a renewal scholarship.

**Section II – Personal Information**

First Year Applicant Second-Plus Year Applicant CEs/Certificate Applicant

(Check all that apply)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please provide a phone number that you can easily be reached)

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Identify as (check all that apply): Other Asian Black Hispanic White

Name of Parent(s) or Guardian(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Address of Parent(s) or Guardian(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone Number(s) for Parent(s) or Guardian(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have a counselor or social worker you would like for us to know about, please provide that information here (name, address and phone number): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Section III – Academic Information**

Class you will enter in the next school year enrollment beyond completion of high school:

 Freshman/1st Year  Sophomore/2nd Year  Junior  Senior

 Other (Continuing Education Courses, Apprenticeship, Other Trade Certifications)

Name of the high schools, preparatory schools, training programs, colleges/universities you have applied to, attended, or are attending. Include dates of enrollment, listing most recent first. **Attach copies of letters from these schools acknowledging receipt of your application or offering of enrollment.**

School Enrollment Date Field of Study GPA

Name and email of academic counselor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your current or intended field of study? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your career intent? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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List any honors, advanced placement courses or trade school training you are enrolled in or have completed.

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**SAT / ACT Scores (if available):**

SAT Scores: Reading \_\_\_\_\_ Math \_\_\_\_\_ Writing \_\_\_\_\_ Combined \_\_\_\_\_

ACT Scores: English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science \_\_\_\_\_ Composite \_\_\_\_\_

OTHER: (Please List): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List the dates (month / year) you expect to begin and complete your degree, certification, or apprenticeship program.

Enter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Graduate / Complete: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section IV – Volunteerism, Extracurricular and/or Community Activities**

List all volunteer work and associated activities, significant extracurricular activities, offices held, honors and awards for both school and community. You may attach a resume.

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**Section V – Employment (Start with most recent position held)**

(You may attach a resume)

Date: From/To Company / Non-Profit Position

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**Application Checklist:**

 This completed application form.

 One letter of recommendation (written or emailed) to: **sheilamackey@tjfcef.org** **and** **sheilamackey1963@gmail.com**

with YOUR NAME in the subject line.

 If required or requested, send one official school transcript or email receipt direct from your school counselor to **sheilamackey@tjfcef.org** and sheilamackey1963@gmail.com with YOUR NAME in the subject area.

 One letter acknowledging enrollment or acceptance from one or more apprentices, trade schools, colleges, or universities.

 If desired, a short essay explaining your circumstance and how this scholarship could help you.

 Additional attachments: Resume, letters of recommendation, acceptance letters etc.

**I certify that all information contained within this application is correct and true to the best of my knowledge and ability.**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**www.tjfcef.org**